OJS User Guide

PAKISTAN PEDIATRIC JOURNAL

Registration

To register with a journal, click the Register link on the upper right corner.

This will open the Registration Form for you to complete with all required information.

All fields with an asterisk (First Name, Last Name, Affiliation, Country, Email, Username, Password, Repeat Password) are mandatory.

You will be automatically registered as a Reader and an Author. You will be given the option to register as a Reviewer as well.

You will not be able to self-register for an Editorial Role (e.g., Editor, Section Editor, Copyeditor, Layout Editor, Proofreader, or Journal Manager). If you need to be enrolled at that level, contact a current Journal Manager or Site Administrator.

After that, when you login, you will be taken to your Dashboard.
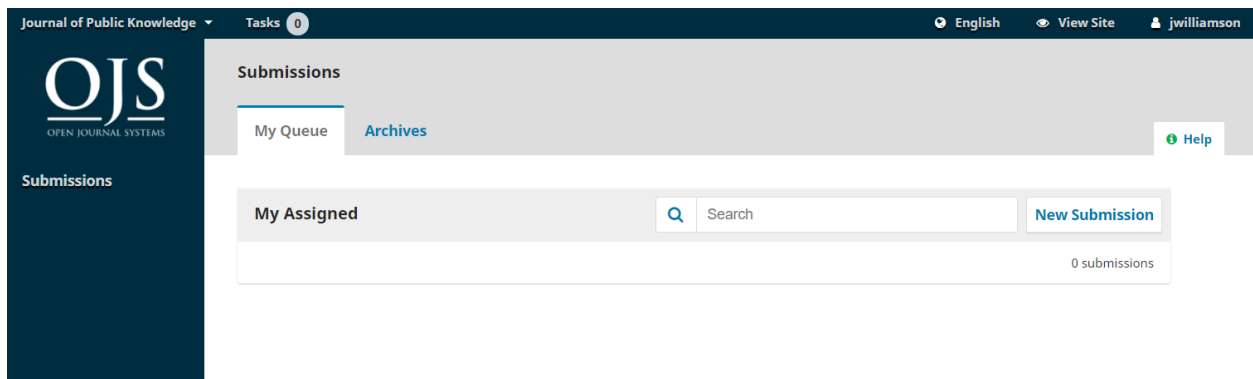
Submitting an Article

Start a new submission by clicking the **New Submission** button on the right side of the screen. You will be taken to Step 1 of a 5-Step process to upload and describe your submission.
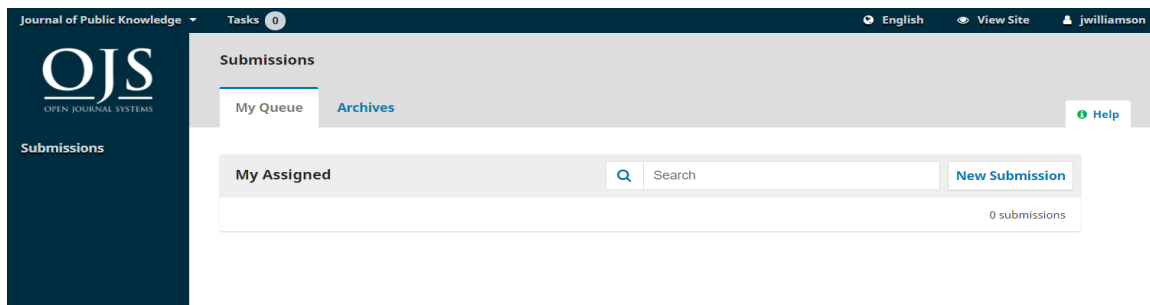
Step 1

In **Step 1** you will provide preliminary information about your submission.

Submit an Article

| 1. Start | 2. Upload Submission | 3. Enter Metadata | 4. Confirmation | 5. Next Steps |

Submission Language

English

Submissions in several languages are accepted. Choose the primary language of the submission from the pulldown above. *

Section

Articles must be submitted to one of the journal's sections. *

Categories

☐ Medicine
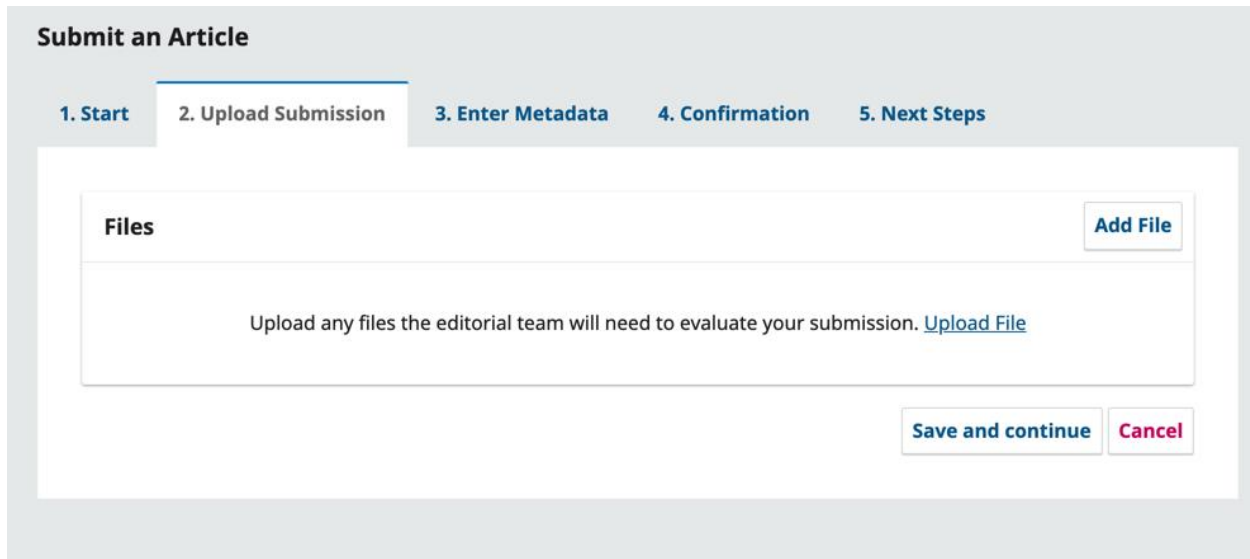☐ Medicine > Oncology
☐ Biology
☐ Psychiatry

Submission Requirements

You must read and acknowledge that you've completed the requirements below before proceeding.

☐ The submission has not been previously published, nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor).
☐ The submission file is in OpenOffice, Microsoft Word, or RTF document file format.
☐ Where available, URLs for the references have been provided.
☐ The text is single-spaced; uses a 12-point font; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end.
☐ The text adheres to the stylistic and bibliographic requirements outlined in the Author Guidelines.

Step 2

On **Step 2**, a window will open allowing you to upload your submission file.

Step 3

On **Step 3**, you will be asked to add more information about the submission, including the title of the submission (broken down into prefix, title, and subtitle), and the abstract. If the journal allows submissions in multiple languages, clicking on each metadata field will reveal the option to enter the metadata in the other languages that are enabled, allowing you to enter the title, subtitle and abstract in the other language(s).

Submit an Article

| 1. Start | 2. Upload Submission | **3. Enter Metadata** | 4. Confirmation | 5. Next Steps |

Prefix

The

Examples: A, The

Title *

Official Knowledge and Adult Education Agents

Français (Canada)

This field is required.

Subtitle

An Ethnographic Study of the Adult Education team of a Local Development-Oriented Nongovernmental Organization in the North of Portug

Abstract *

[toolbar: B I U list list x² x₂ link ⟨⟩ image]

Nongovernmental organizations, particularly those related to development work (local development-oriented nongovernmental organizations; LDNGO), and their agents have been assuming, in Portugal, an important role in the field of adult education. These organizations develop with the State, at the national level, and with supranational institutions and programs different types of relationships and arrangements, as a result of the activity in such educational arena. This article intends to question, on the basis of an ethnographic study of an adult education team of an LDNGO and using the pedagogical discourse model of Bernstein, the relationship that these agents establish with the official knowledge (pedagogical discourse) emerging from State-dependent intervention bodies. The results of the study shows that, even in strongly prescriptive working contexts, it is possible to develop

you are able to add any additional contributors.

List of Contributors   **Add Contributor**

Name	E-mail	Role	Primary Contact	In Browse Lists
▶ Joe Williamson	jwilliamson@mail.com	Author	☑	☑

You can add more contributors (e.g., co-authors), by clicking the **Add Contributors** link. This will open a new window with fields to enter their information.

Hit **Save**, and the new contributor will appear on the screen.

You may also see additional fields to complete, such as keywords.
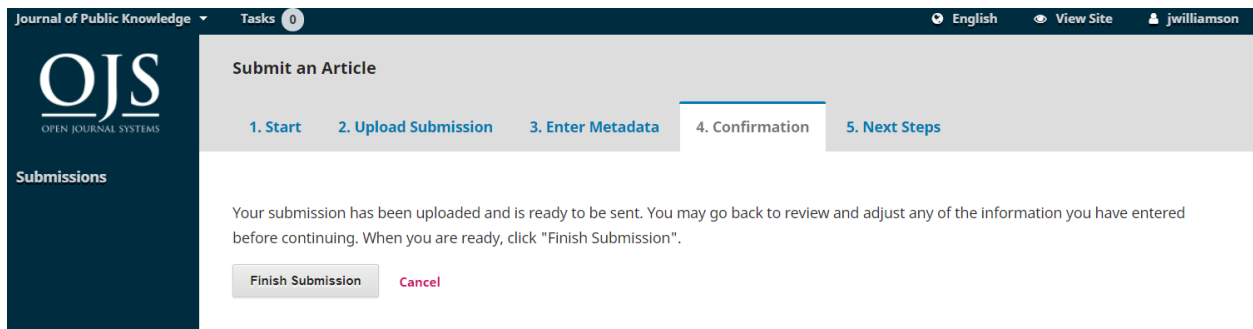

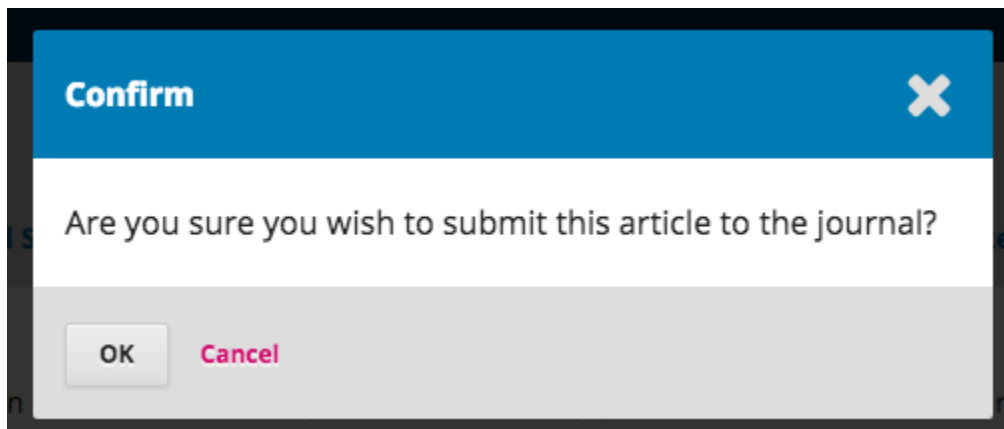Click **Save and Continue** to move forward.

Step 4

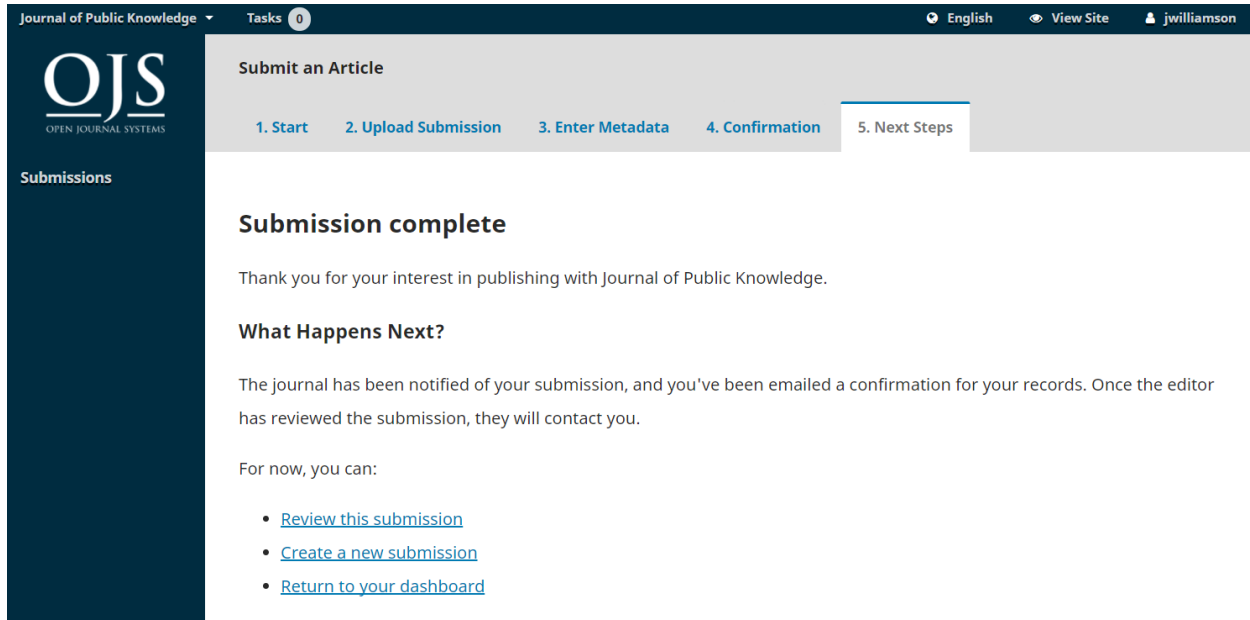On Step 4, you will be asked to confirm that you are happy with your submission.

Click **Finish Submission**.

A box will pop up asking you to confirm you are finished. Click **OK**.
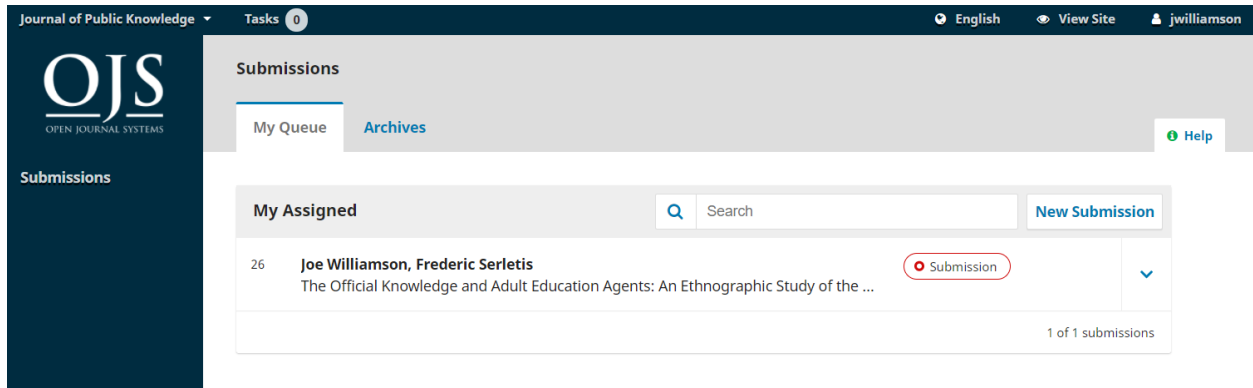
Step 5 #

Your submission is now complete! The editor has been notified of your submission. At this point, you can follow the links to:

- Review this submission
- Create a new submission
- Return to your dashboard

Once you complete a submission, you cannot make changes to it. If you want to replace the file you submitted or make other changes to the submission, you will need to contact the editor through the Pre-Review Discussions tool.

Dashboard #

And here is your submission in your Dashboard. You can see that it is currently in
the *Submission* stage.

Over the coming days, it will move into the Review stage, and if accepted, into the Copyediting
and Production stages before being published.

Thank you